

Reconciliation Form

Enter the current balance from your most recent statements:

\$ _____

List deposits that do not appear on your state-

Date	_____	\$	_____
Date	_____	\$	_____
Date	_____	\$	_____
Date	_____	\$	_____
Date	_____	\$	_____

Add your current statement balance and recent deposits together

\$

List all outstanding checks, withdrawals and any automatic deductions that do not appear on your statement:

Description:	_____	date	_____	\$	_____
Description:	_____	date	_____	\$	_____
Description:	_____	date	_____	\$	_____
Description:	_____	date	_____	\$	_____
Description:	_____	date	_____	\$	_____
Description:	_____	date	_____	\$	_____

Add up these outstanding items:

\$ _____

This is the amount that you will need to leave in your account.

Subtract total amount of debits from total amount of deposits.

\$ _____

This is the amount that you can deposit into your new account with DeWitt Bank and Trust Company

